MINUTES OF THE FIRST ASIS GHANA CHAPTER MEETING

Location: MJ Grand Hotel, East Legon, Accra, Ghana

Date: Tuesday, 28th of February, 2012

Appendix I: Names of attendees (27 persons)

Opening Presentations

James Morris opened the meeting by welcome all attendees, of which there were 27. A brief health and safety overview was given and then all members were asked to introduce themselves briefly.

The interim Chapter Chairperson, Lawrence Ntim Gyakari, gave the opening address from the perspective of the chapter, welcoming all attendees, guests and giving a brief overview of the efforts to setup the chapter.

Key-note Speaker

The microphone was handed over to Mr Dennis Amachree, the Regional Vice President (RVP) for region 44. The RVP gave a brief presentation on ASIS and the security industry in Africa, as well as ASIS’ global presence. The RVP then proceeded to discuss the procedure for the Chapter election and gave an overview of the roles of the four chapter officers – Chairperson, Vice-Chairperson, Secretary and Treasurer.

The Assistant RVP (ARVP) Mr Wilson Esangbedo discussed a few other issues, including the option for the chapter to charge members regional dues and sitting dues. The ARVP also briefed the chapter on protocol issues for future meetings – these included the requirement for chapter officials to sit at the head table and for dignitaries to be introduced by the Chair.

Committees

In addition, the RVP and ARVP discussed the formation of committees. The chapter was informed that the board could decide to create a number of committees and that each member of the chapter should be asked to assist in committees where their particular skill-sets could be best utilized.

The RVP and ARVP discussed a number of committees that the chapter could form, including, but not limited to:
- A programme committee to plan events
- A young professionals committee to assist in attracting and developing young professionals
- A membership committee to attract new members
- A education/CPP committee to take the lead on ASIS certification and assist chapter members to become board certified in one of the three ASIS certifications:
  - PCI (Professional Certified Investigator)
  - PSP (Physical Security Professional)
  - CPP (Certified Protection Professional)

Elections

The RVP and ARVP gave an overview of the election process. Candidates need to be nominated by other members, with the vote seconded. In the future, elections need to be held by November of each year so that the new officers can be in place for January of the following year.

It was confirmed that the election would be for the following positions:

- Chairperson
- Vice-Chairperson
- Secretary
- Treasurer

A member of the chapter asked if it would be prudent to delay the elections so that chapter members could get to know each other better. A vote was out to the chapter and it was decided that the election would go ahead, with the vote carried by an overwhelming majority.

The Ghana Chapter requested that they be allowed to elect two Vice-Chairs for the first year to assist in developing the chapter. The request was approved by the RVP and ARVP.

Member in good standing of the Ghana chapter were asked to nominate candidates; the following persons were nominated for each position:

- Chairperson: Syl Juxon Smith and Alexander Acquaye
- Vice-Chairperson: Lawrence Ntim-Gyakari and Kwame Keddey
- Secretary: James Morris
- Treasurer: Isaac Awuah Barnie

As there were only one nominee for the secretary and treasurer positions, no vote was necessary. Both Isaac Awuah Barnie and James Morris were asked if they would accept the nomination for their nominated positions; both duly accepted.

The remaining two positions would be voted on in an anonymous vote. Each member in good standing was handed two pieces of paper and asked to note down the name of their chosen candidates.
As the chapter had requested to have two vice-chairpersons, the vice-chair with the most votes would be designated the 1st Vice-Chairperson.

Following collection of the votes, the ARVP and the RVP tallied the votes and announced the results of the elections. The following persons were chosen and elected as the chapter officials for ASIS Chapter 278:

- Chairperson – Syl Juxon Smith
- 1st Vice-Chairperson – Lawrence Ntim Gyakari
- 2nd Vice-Chairperson – Kwame Keddey
- Treasurer – Isaac Awuah Barnie
- Secretary – James Morris

The RVP congratulated the officials and handed the Chapter handbook to the new Chairperson of Chapter 278, Syl Juxon Smith.

**Additional Points**

James Morris gave an overview of additional points. These included:

- ASIS European Conference – to be held in London over 15th – 17th of April, 2012
- ASIS Africa Conference – to be held in Lagos during July 2012
- ASIS Global Conference – to be held in Philadelphia, over 10th – 13th of September, 2012

Further details of the European and Global conference can be found on the ASIS website – [www.asisonline.org](http://www.asisonline.org)

- An official Opening event will be held in May. The RVP and ARVP will hopefully attend the official opening, as well as the Senior Regional Vice President. The chapter will also invite other dignitaries, embassy personnel, media and other security professionals to the official opening event.
- The next meeting of the chapter will likely be held at the end of March in Accra. Further details will be disseminated in the near future.

**Closing Speech**

The RVP followed by the newly elected Chapter Chairperson closed of meeting before inviting all attendees to refreshments that had been laid on.
Appendix I - Attendees (Name and Company)

1. Christopher Sarbah, Newmont Ghana Gold Ltd
2. Justice Jeija, Newmont Ghana Gold Ltd
4. Daniel Baafi, Newmont Ghana Gold Ltd
5. Marouf Adjapong, Newmont Ghana Gold Ltd
6. George Hackman, Spotlight Security Solutions
7. Isaac Abban, Newmont Ghana Gold Ltd
8. Alex Acquaye, Dalex Institute of Technology
9. Gabriel Sam, Newmont Ghana Gold Ltd
10. Felix Dadebo, Siyavana Solutions Ltd
11. Eric Nkrumah, Ghana International School
12. Andrea LaForce, Grant James International
13. Wilson Esangbedo, Assistant Regional Vice President, ASIS
14. Dennis Amachree, Regional Vice President, ASIS
15. Bernard Asamoah, Intelligent Risk Solutions Ltd
17. Nana Ofoku, TransAfrica 2000
20. Eric Amuzu, Goldfields
21. Isaac Auah Barnie, Newmont Ghana Gold Ltd
22. Lawrence Ntim Gyakari, Newmont Ghana Gold Ltd
23. Desmond Banahene, Vodafone Ghana
24. Emmanuel Danso-Boafi, Ghana Chamber of Mines
25. Christopher Yaliye, GCHQ
26. Kwame Keddey, Perseus Mining
27. James Morris, Intelligent Risk Solutions Ltd